

CANARA BANK EMPLOYEES' PENSION FUND

Family Pension application checklist for HRM Section CO (Death while in service):

1	Copy of the Death Certificate is attested and enclosed	
2	Date of death as per Death Certificate is correctly marked in HRMS	
3	Contact phone number of Applicant is furnished	
4	PAN & AADHAR of Applicant is furnished with copy	
5	3 photos are attached other than the photos affixed on application	
6	Applicant is individual account holder (single) in the SB account furnished and 13 digit SB account number is furnished	
7	Applicant's signature is duly attested in page 3 & 4	
8	Independent witnesses have been obtained in page 3 other than by those who have attested the Applicant's signature	
8	Photos and all the enclosed copies of the Applicant are attested (Death Certificate, PAN, AADHAR etc)	
9	Office Note recommending family pension, data sheet, Salary particulars and cessation proceedings are attached	
10	The application is duly forwarded with seal and signature on this page and page 3	

Family Pension application checklist for Pension disbursing branch (Death after Retirement):

1	Copy of the Death Certificate is attested and enclosed	
2	Contact phone number of Applicant is furnished	
3	PAN & AADHAR of Applicant is furnished with copy	
4	3 photos are attached other than the photos affixed on application	
5	Applicant is individual account holder (single) in the SB account furnished and 13 digit SB account number is furnished	
6	Applicant's signature is duly attested in page 3 & 4	
7	Independent witnesses have been obtained in page 3 other than by those who have attested the Applicant's signature	
8	Photos and all the enclosed copies of the Applicant are attested (Death Certificate, PAN, AADHAR etc)	
8	The details of direct/indirect liabilities outstanding in the name of Ex-employee Pensioner is furnished	
9	Excess pension paid from the next date of death till the last date of payment is ascertained from Employees Pension Fund, recovered and credited to Employees' Pension Fund's CASA A/c 0792111034230	
10	The application is duly forwarded with seal and signature on this page and page 3	

Application forwarded to Employees' Pension Fund for sanction of Family Pension

We confirm that the application is complete in all respects as per the check list and we recommend that family pension may be sanctioned to the Applicant as per Canara Bank Employees' Pension Fund regulations.

Remarks if any:

Manager/Senior Manager

HRM, CO

(In case of death while in service) (Signature should be with office seal & date) (In case of death after retirement)

Place:

Manager/Senior Manager

Pension Disbursing Branch

Date:

Date:

APPLICATION FOR GRANT OF FAMILY PENSION ON THE DEATH OF AN EMPLOYEE / PENSIONER
(To be submitted in duplicate)

1	Name of the Applicant		
2	Full Postal Address of Applicant		Space for affixing attested passport size photograph
3	Phone No.	Landline with STD code	
		Mobile	
4	PAN (in capital letters)		
5	AADHAR		
6	email id		
7	Relationship of the applicant with the deceased Employee / Pensioner	WIDOW / WIDOWER / SON / DAUGHTER / MOTHER	
8	If the Applicant is a minor, name of the Guardian		
9	Nature of Guardianship	NATURAL GUARDIAN (Father or Mother) / LEGAL GUARDIAN (appointed by Court) (In case of Legal Guardianship attested copy of Court Order to be enclosed)	

CANARA BANK EMPLOYEES' PENSION FUND

Details of surviving widow / widower and children below the age of 25 years of the deceased Employee / Pensioner :							
10	Sl. No.	Name	Relationship with the deceased Employee / Pensioner	Date of Birth	Marital Status	If employed, name of the Employer & salary drawn p.m. (only in case where Son / Daughter is the Applicant)	
	1						
	2						
	3						
	4						
	5						
	6						
Details of the deceased Employee / Pensioner							
11	a	Name					
	b	Staff Number					
	c	Designation at the time of death					
	d	Date of death					
	e	Branch/Office in which last worked					
	f	Circle Office					
	g	Whether Ex-servicemen		YES / NO			
	h	Details of liabilities of the deceased pensioner, if any, at Pension disbursing branch (May add annexures if required)			A/c No.	Liability	
Enclosures (tick whichever is applicable)							
12	a	Attested copy of death certificate					
	b	Attested copy of proof of Date of birth of children < 25 years of age					
	c	3 passport size photographs of Applicant & Guardian (wherever applicable) in addition to 2 affixed to the application					
	d	Certificate of Re-marriage / Marriage					
	e	Attested copy of the Military Pension PPO if applicable					
	f	Declaration for opting for family pension (Ex-servicemen)					
	g	Declaration of Employment & details of salary (where applicant is Son / Daughter)					

13	Details of applicant's Individual A/c at Canara Bank:												
	SB A/c No												Branch

Place :

Date :

Signature of the Applicant
(Left hand thumb impression in case of illiterate)

Attested by:

	Name	Designation	Full Address	Signature
i				
ii				

Witnesses: (Witnesses should be independent of the attestation)

	Name	Designation	Full Address	Signature
i				
ii				

NOTE: Attestation and witness should be done by an Officer of Canara Bank or a Gazetted Government Servant or two respectable persons in the Town/Village where the applicant resides.

Application forwarded to Employees' Pension Fund for sanction of Family Pension

We confirm that the application is complete in all respects as per the check list and we recommend that family pension may be sanctioned to the Applicant as per Canara Bank Employees' Pension Fund regulations.

Remarks if any:

Manager/Senior Manager
HRM, CO
(In case of death while in service)

(Signature should be with office seal and date)

Manager/Senior Manager
Pension Disbursing Branch
(In case of death after retirement)

Page 3

Place:

Date:

DECLARATION REGARDING RE-MARRIAGE / MARRIAGE

I hereby declare that I **have not got re-married as on date** and I undertake to report such an event promptly to the Canara Bank [Employees'] Pension Fund / Canara Bank branch through which I am drawing family pension. (Applicable only for widow / widower)

I hereby declare that I **have not got married as on date** and I undertake to report such an event promptly to the Canara Bank [Employees'] Pension Fund / Canara Bank branch through which I am drawing family pension. (Applicable only to unmarried children)

I declare that, to the best of my knowledge and belief, the above is correct.

Place :

Date :

Attested by:

Signature of the Applicant
 (Left hand thumb impression in case of illiterate)
 Name : _____

	Name	Designation	Full Address	Signature
i)				

NOTE: Attestation and witness should be done by an Officer of Canara Bank or a Gazetted Government Servant or two respectable persons in the Town/Village where the applicant resides.

DECLARATION ON EMPLOYMENT

[Only in case where Applicant is Son/Daughter of the deceased Employee/Pensioner]

I. Sri/Smt.....Son/Daughter of late

Sri/Smt.....hereby declare that I have been employed

in M/s

.....
(Name of the Employer & address)

as (designation) drawing Rs..... as salary per month.

OR

II. I am Self-employed and earning Rsas income per month.

I declare that, to the best of my knowledge and belief, the above are correct.

Place :

Date :

Signature of the Applicant
 (Left hand thumb impression in case of illiterate)