

FROM:

DATE:

Mr./Ms.

TO

The General Manager (P)

Syndicate Bank

PD: SWD

HO: Manipal Through, The Branch

Head,

Dear Sir,

Sub: Pension Payment Order.

I request you to issue me (new standardized) the Pension Payment Order.

The details are furnished hereunder:

Name:

Emp. No.:

Pension A/C Number:

Pension Drawing Branch:

SB A/c No.:

ADDRESS (In block letters)

Landline/Mob.No.

e- mail Id.

I am enclosing 2 copies of Photos taken jointly with my spouse,

Mrs./Mr.....

Thanking You,

Yours Faithfully,
[SIGNATURE]